

Subi Kids Parent helper guidelines

Admin

Subi Church App

Please download the Subi Church app for quick and easy access to lesson materials and rosters. <https://subichurch.churchcenter.com/setup>

For any lesson queries, please contact **Melanie Tan** at melanie.tan@subiacochurch.com or **0434 188 829**.

For any rostering questions/issues please contact **Abby Johnston** who handles all rostering at abby.johnston@subiacochurch.com or **0498020007**.

Serving Expectations

Parents are encouraged to serve once a term, as an assistant, in the same class as their child. Here are the brief expectations and the outlined role of an assistant.

- Wear your shirts / bibs that identify you as officially serving in Subi Kids. This gives you authority to take other people's children and provides a comfort to parents. You can find this at the Subi Kids reception.
- Wear your name-tags. Parents (and older children) should be able to see who they are dealing with as sometimes there isn't time for proper introductions or they may have forgotten and we don't want them to feel awkward. This will also be at reception, under your last name.
- Arrive 15 minutes before the start of service
- Each time you arrive, ask the leader what you can do to help them.
- During the lesson, if you see a child being disruptive or not paying attention, go and sit by them and redirect their attention back to the teacher.
- During activities, assist any children that look like they don't know what to do, don't know what is happening or are struggling to complete the given task (cutting, pasting matching, etc).
- *Primary* – Assist in find the bible passage.
- *Primary* - You may be asked to facilitate discussion about the lesson and prayer among a small group of kids. The questions are provided in the lesson summary.
- Help to pack and tidy up after the lesson is over. Wipe down surfaces, ensure all lesson, craft and activity material is packed away neatly.

Policy

- Where possible, children should be directly supervised by at least two adults.
- Toilet procedures - Leaders should never go into the restroom alone with a child with the door closed. Page for the parent if the child isn't able to go to the toilet

by themselves.

- Interpersonal boundaries - Be wise in your physical contact. Never touch a child in any area normally covered by bathers.
- Be particularly careful in what you say around children so it will not be misconstrued or taken out of context.

Conclusion

Parents play an integral role in developing their child's love for God. We are glad that you are able to serve the church and be a part of that discipleship in the classroom. If you would like to discuss anything further, please contact the Subi Kids director.

More detail on Subi Kids policies and guides can be found here.

<https://subichurch.com/subi-kids-policy-and-guides/>